

# Level Appeal Form

## Intensive English Program, WVU

Level appeals by new students may be made within the first week of school. Students must complete this form and submit it to the IEP Academic Co-Director for review. In addition to this document, the student's initial placement score, writing sample, and oral interview results will be reviewed by the IEP Academic Co-Director and the teachers in the student's current level. The student will be asked to meet with the IEP Academic Co-Director to discuss the results of the appeal. Decisions made in this meeting are

final. Name: \_\_\_\_\_

Student ID#: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Semester you are requesting the appeal: Fall / Spring / Summer (circle one)

Year: \_\_\_\_\_

Request to move from: \_\_\_\_\_

Request to move to: \_\_\_\_\_

Reason: \_\_\_\_\_

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FOR OFFICE USE ONLY

MEETING OUTCOME:

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SIGNED BY:

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